

Light Vehicle Pre-Start Checklist

DEPARTMENT:		VEHICLE REGO:	
VEHICLE:		DATE:	

REPORT ALL SUBSTANDARD CONDITIONS AT THE EARLIEST OPPORTUNITY

ITEM TO CHECK	ACTION	CHECKED (TICK)	COMMENTS
Odometer	Log reading:		
Service	Check when next Service due: - Date due - Km due		
Windscreen Wipers	- Front - Rear (if applicable)		
Turning Indicators	- Front - Rear		
Mirrors	Check and set mirrors		
Seat Belts	Check condition		
Tyres (incl. spare)	Visually check for condition (incl. tread and under inflated tyres) Check tool kit – jack, wheel brace etc - visible and in good working order		
Horn	Check horn is audible		
Lights	Check all lights		
Brakes	Check operation		
Gauges	Turn ignition on and check operation		
Fuel	Check gauge and top up as required		
Reversing Beeper	Check operation (if applicable)		
Wiper Washer Water	Check water levels and top up as required		
Radiator Coolant	Check level		
Engine Oil	Check level		
Oil Leaks	Check for visible leaks		
Mud Flaps	Where fitted check condition and security		
Condition of Body	Check vehicle body for dents, scratches etc.		
Cleanliness	Check cleanliness inside the vehicle, including trays and compartments		
First Aid Kit	Check if in toolbox		
Fire Extinguisher	Check date and unobstructed		
CHECKED BY:			
SIGNED:			
DATE OF CHECK:	/ /		

Note: Clean windows. Once you have started vehicle, check brakes, steering and gauges.



IF A POTENTIALLY HAZARDOUS CONDITION (EG FAULTY BRAKES) IS IDENTIFIED DURING THE PRE-START CHECKS, THE EQUIPMENT/VEHICLE IS NOT TO BE USED UNTIL THE CONDITION IS REMEDIED.